

Oregon Department of Education
Office of Special Education

Quick Guide to Serving Transfer Students

IDEA Requirements	From another Oregon district	From out of state
Eligibility	Must accept eligibility	Must determine Oregon eligibility
Evaluation	Evaluate if team suspects that student no longer meets eligibility criteria or if the team needs further information for IEP purposes. Student continues to be eligible pending completion of evaluation and reconsideration of eligibility.	<ul style="list-style-type: none"> - Evaluate without undue delay if existing information is not adequate to determine eligibility under Oregon criteria. - Evaluate if team needs further information for IEP purposes. - Pending completion of evaluation and eligibility determination, student is not considered IDEA-eligible in Oregon.
Notice/Consent	<ul style="list-style-type: none"> - If evaluating, must give notice of reevaluation and seek parent consent. - If evaluation results in change in eligibility, give written notice of change. - If IEP/placement decisions result in change in placement or provision of FAPE to the student, give prior written notice of change. 	<ul style="list-style-type: none"> - If conducting evaluation, must given notice of evaluation and seek parent consent. This is considered an initial evaluation. - Must give written notice of outcome of eligibility determination. - If eligible, must give notice and get written consent for initial placement in special education.
IEP/Placement	Implement IEP/placement from previous district or develop new IEP/placement (typically within a week).	Must develop IEP/placement within 30 days of eligibility determination using Oregon standard IEP. Considered initial placement- get written parent consent.
Resolving disagreements	Parents or district may request mediation, or a hearing, or both. Parents may file a written complaint with the Department.	Parents or district may request mediation, or a hearing, or both, except that district cannot request a hearing to override parents' refusal to consent to initial placement in special education. Parents may file a written complaint with the Department
“Stay Put”	Last IEP “to the extent possible” or approximation unless parent and district agree otherwise.	Regular education unless parent agrees to implementation of district’s proposed placement, or parents and district agree otherwise.